



Città di Maranello

## GUIDELINES FOR THE USE OF “MARANELLO BICYCLE PARKING STATION”

Approved by Resolution of the Manager of the General Affairs  
Administrative Area

n. \_\_\_ del \_\_\_ / \_\_\_ /2021

### Art. 1 – GENERAL DESCRIPTION

- a) Bicycle parking stations are covered and lockable deposits for bikes and kick scooters, made of light metal structure, equipped with bicycle racks, charging stations for E-Bikes and kick scooters and one station for the ordinary maintenance.
- b) There are two Bicycle Parking Stations in Maranello:
  - **BUS TERMINAL BICYCLE PARKING STATION**, Via Alboreto, near the local Public Bus Station;
  - **FERRARI MUSEUM BICYCLE PARKING STATION**, Via Dino Ferrari, inside the Parco dei Piloti (Pilot Park), in front of the Ferrari Museum.
- c) Structures have a surface of about 40 square meters, capable of containing more than 20 bikes and equipped with:
  - N. 2 switchboard panels (8 electrical outlets) for the electrical recharge of the e-bikes and kick scooters ;
  - N. 3 bicycle racks, totalling 18 parking slots;
  - N. 1 station for ordinary maintenance with 2 electrical outlets;
  - Night lighting system;
  - Video surveillance system;
  - Magnetic badge opening system.
- d) Bike and kick scooters deposits, built by the Maranello Municipality, are available to citizens, visitors, students and to the general public. Access modes, instructions and characteristics of the service are given below.

### Art. 2 – ACCESS MODE: LONG TERM SERVICE USAGE

- a) Bicycle parking stations are electronically locked. You can only open them by using a specific magnetic badge/refid.
- b) You must be 18 years old or more to obtain the magnetic badge/refid, otherwise ask your parents to request it. Parents can obtain the magnetic badge/refid on behalf of their children by signing the documentation provided during the procedure.
- c) **Where to ask for your magnetic badge/refid:**
  - a. At the reception desk inside the City Hall of Maranello, U.R.P. office, Piazza Libertà 33;
  - b. Through the online procedure indicated on the Municipality website.



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- c. Any additional premises, which will be decided by the municipal administration and communicated on the institutional website.

**d) Documentation needed for the long term service usage:**

In order to get your PERSONAL MAGNETIC BADGE/REFID you must submit a request through the online procedure or go to one of the above offices with the following documentation to activate the long-term service membership:

- a. Registration form fully completed (forms are available at the reception desks cited above. You can also download them via the official website);
- b. Hard copy of a valid identity card;
- c. Payment (price reported below).

**e) Costs:**

- a. For all the fruits of the territory, the service is free, you are only requested to pay 10,00 € for the magnetic badge ownership;
- b. If you are a student (even not resident) and you are 25 y.o. or younger, the service is free and the magnetic badge/refid price is 5,00 € .

**f) Opening hours:**

- a. Stations are available 24/7 .

**g) Magnetic Badge / Refid characteristics:**

- a. Magnetic badge/refid are unique and registered for a single user;
- b. A single magnetic badge/refid can open every bicycle station in Maranello;
- c. Please be advised that the purchase of the magnetic badge/refid does not guarantee the availability of parking spaces inside the bike stations.

### Art. 3 – SERVICE DETAILS

**a) The service provides:**

- a. Ordinary and extraordinary maintenance of the structure, bike racks, upkeep stations and internal implants;
- b. Electricity supply for E-bikes and kick scooters (each Bike Station is equipped with electrical panels at 220V and sockets can erogate a max of 4A=0,6KWatt). Users must have their own specific adapter;
- c. Interior lighting;
- d. Electronic door lock access management;
- e. Video surveillance;
- f. Service management with user registration.

**b) The Service DOES NOT provide:**

- a. **Safekeeping service;**
- b. **Insurance for acts of vandalism:** albeit the structure is video surveilled the responsibility of the deposit lies with the user. Any damage to the structure, implants or bikes must be refunded;
- c. **Refund for any damage** sustained inside and/or outside the structure.

### Art. 4 – DAMAGE OR THEFT



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- a) Maranello Municipality offers bicycle and kick scooters parking stations as a service for the community. The service is NOT intended to provide a safekeeping area, therefore it doesn't provide for damages and/or theft. Users are invited to use the lock and fasten their bicycles and kick scooters to the racks;
- b) In case of damage and/or theft users must file a complaint at the police station of Maranello. The Maranello Municipality will cooperate with the police office by providing the video surveillance recordings, the electronic lock data and the access log.

#### **Art. 5 – MALFUNCTION OR MAGNETIC BADGE/REFID LOSS**

- a) In case of malfunction or demagnetized magnetic badge/refid users may request the replacement of them at one of the office listed on Art. 2:
  - a. The replacement is considered free of charge only if the issue is a manufacturing defect occurred within 6 months after receiving the magnetic badge/refid;
  - b. In all other cases users will be requested to pay for a new magnetic badge/refid (see art. 2).
- b) In case of loss users are requested to communicate it as soon as possible to one of the offices (see art. 2) and to fill out the provided form;
- c) After the notification of loss the magnetic badge/refid will be deactivated;
- d) After the deactivation of the magnetic badge/refid a new one can be requested, with the same procedure of the previous one (see Art. 2);

#### **Art. 6 – ABANDONED CYCLES**

- a) It is forbidden to leave a bike or a kick scooter parked and unused for more than 30 consecutive days;
- b) In case of a 30 days or longer parking time the bicycle or kick scooter will be removed and will be lodged in the municipal storehouse. 10 days before removal the operator will leave a notice on the bike or the kick scooter itself;
- c) In case you need a prolonged stay for more than 60 days you can communicate your necessity to the office, and obtain a permission. Particular conditions will apply only for motivated and exceptional cases.

#### **Art. 7 – USE OF THE CHARGING STATIONS**

- a) The deposit is equipped with a charging station for E-Bikes and kick scooters ;
- b) All the responsibility lies with the user;
- c) Each charging station is certified and up to standard: IT IS STRICTLY FORBIDDEN TO TAMPER them with any means;
- d) Electrical outlets are regularly equipped with differentials and the power supply is 4Amp.



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## **Art. 8 – FORBIDDEN BEHAVIORS**

Inside the deposit area is STRICTLY FORBIDDEN:

- a. To stay over the time necessary for the parking;
  - b. To let liquids or junk on the floor (the usage of the trash bin is mandatory);
  - c. To deposit or abandon anything except for the bike or the kick scooters ;
  - d. To deposit motorcycles or other vehicles with a combustion engine;
  - e. To smear, soil or damage the structure;
  - f. To tamper the electric implant;
  - g. To let the door open;
  - h. To unplug the occupied charging station;
  - i. To remove tools for maintenance.
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